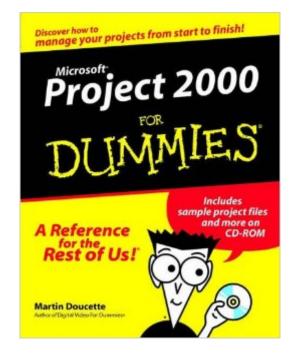
The book was found

# **Microsoft Project 2000 For Dummies**





## Synopsis

Why put yourself through all the trouble of figuring out a project management software program? And why find out about project management techniques when you've been muddling through on your own up until now? The answer is self-evident. Because you've managed projects before and you know there has to be a better way. You're ready to discover what all this project management hoopla is about, and you'd like to use Microsoft Project to do the job. You've just made two good management decisions right there. Deep down, you're probably wondering whether this is going to hurt. You'll be relieved to know that getting to know Microsoft Project is straightforward and kind of fun. You don't have to know anything special about computers or project management to begin. Of course, once you start throwing those Gantt charts around the office, people might assume that it took grueling labor and a steel will to figure out the program. Whether you choose to display modesty or bask in their amazement will be entirely up to you. As this book's title so subtly implies, it will show you how to use Microsoft Project 2000. But what the title doesn't say is that this book also gives you a basic explanation of project management. You'll cover all of the following topics, and more: Identifying project phases Getting comfortable with the Microsoft Project interface Predicting your resource needs Reading and creating Gantt charts Staying ahead of details with a calendar Setting budgets and reviewing costs Subdividing and combining projects Tracking your project Using and customizing reports Microsoft Project 2000 For Dummies is written in a way that lets you master your project management skills by practice. The enclosed CD-ROM is loaded with a number of project files so that you can read the material and practice. In addition, you'll get evaluation and demo copies of some excellent project management programs designed to make your job even easier.

### **Book Information**

Paperback: 384 pages Publisher: For Dummies; 1 edition (April 3, 2000) Language: English ISBN-10: 0764505173 ISBN-13: 978-0764505171 Product Dimensions: 7.4 x 0.9 x 9.2 inches Shipping Weight: 1.3 pounds Average Customer Review: 1.0 out of 5 stars Â See all reviews (1 customer review) Best Sellers Rank: #2,145,390 in Books (See Top 100 in Books) #186 in Books > Computers & Technology > Business Technology > Microsoft Project #214 in Books > Computers & Technology > Software > Microsoft > Microsoft Project #3146 in Books > Computers & Technology > Business Technology > Software > Enterprise Applications

#### **Customer Reviews**

This book offers a VERY general overview and does not even come close to preparing a new user to use Project effectively or proficiently. The organization seemed disjointed compared to two other books on the same subject. I'm generally pleased with other "For Dummies" books, but was most disappointed with this particular one and ended up returning the book.

#### Download to continue reading...

Project Management Using Microsoft Project 2013: A Training and Reference Guide for Project Managers Using Standard, Professional, Server, Web Application and Project Online Microsoft Project 2013, Configuracià n: Configura bien el Project, evita contratiempos (Administrando Proyectos con Microsoft Project) (Spanish Edition) Office 2016 For Beginners- The PERFECT Guide on Microsoft Office: Including Microsoft Excel Microsoft PowerPoint Microsoft Word Microsoft Access and more! Microsoft Project 2000 For Dummies Project Management: 26 Game-Changing Project Management Tools (Project Management, PMP, Project Management Body of Knowledge) Project Management: Secrets Successful Project Managers Know And What You Can Learn From Them: A Beginner's Guide To Project Management With Tips On Learning ... Project Management Body of Knowledge) Agile Project Management: Box Set - Agile Project Management QuickStart Guide & Agile Project Management Mastery (Agile Project Management, Agile Software Development, Agile Development, Scrum) Agile Project Management: An Inclusive Walkthrough of Agile Project Management (Agile Project Management, Agile Software Development, Scrum, Project Management) Peterson's Private Secondary Schools 2000-2001 : The Smart Parents' Guide to Private Education (Peterson's Private Secondary Schools, 2000-2001) Dodge Durango & Dakota Pick-ups: Durango 2000 thru 2003 Dakota 2000 thru 2004 (Hayne's Automotive Repair Manual) Toyota Tundra (2000 thru 2006) & Seguoia (2000-2007): All 2WD and 4WD Models (Haynes Repair Manual) Project Management: A Quick Start Beginner's Guide For The Serious Project Manager To Managing Any Project Easily Agile Project Management: QuickStart Guide -The Simplified Beginners Guide To Agile Project Management (Agile Project Management, Agile Software Development, Agile Development, Scrum) Agile Project Management: & Scrum Box Set -Agile Project Management QuickStart Guide & Scrum QuickStart Guide (Agile Project Management, Agile Software ... Scrum, Scrum Agile, Scrum Master) Agile Project Management: For Beginners - A Brief Introduction to Learning the Basics of Agile Project Management (Agile Project Management, Agile Software Development, Scrum) Agile Project Management: QuickStart Guide - The Complete Beginners Guide To Mastering Agile Project Management! (Scrum, Project Management, Agile Development) Agile Project Management: Mastery - An Advanced Guide To Agile Project Management (Agile Project Management, Agile Software Development, Agile Development, Scrum) Project Management: A Quick Start Beginners Guide For The Serious Project Manager To Managing Any Project Easily! Revised An Introduction to Project Management, Third Edition: With Brief Guides to Microsoft Project 2010 and @task An Introduction to Project Management, Fifth Edition: With a Brief Guide to Microsoft Project 2013

<u>Dmca</u>